

Silver Flag Exercise Site

Integrity - Service - Excellence

Introduction to Deployed Contracting Operations



U.S. AIR FORCE

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CON**



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Overview

- **Operational Chain of Command**
- **Contracting Authority - Functional Chain of Command**
- **CCO Support to Deployed Operations**
- **Funding Considerations**
- **Security Considerations**

Referenc es

- **AFFARS, Appendix CC**
 - **CC-102 & CC-103**
 - **CC-201 through CC-205**
 - **CC-502-2**
- **AFLMA CCO Handbook**
 - **Page 8 and Page 21**
 - **Pages 38 - 39**
 - **Chapter 4 (Pages 56 - 62)**

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Common Terms

- **Advance Echelon (ADVON)**
- **Air Expeditionary Forces (AEFs)**
- **Area of Responsibility (AOR)**
- **Contingency**
- **Contingency Contracting Officer (CCO)**
- **Operation Plan (OPLAN)**
- **Simplified Acquisition Procedures (SAP)**
- **Simplified Acquisition Threshold (SAT)**
 - **Stateside day-to-day: \$100K**
 - **Micro-purchase \$3K**
 - **Support of Contingency (OCONUS): \$1M**
 - **Micro-purchase \$25K**

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UNIFIED COMBATANT COMMAND



UNITED STATES CENTRAL COMMAND

(USCENTCOM)

Macdill AFB, FL

CENTAF: LtCol Jenkins
COAC: Major Sinning
and MSgt Johnson
Combined Air Operations
Center ... Al Udeid, Qatar

“PARC”

JCC I/A

*HQ - Baghdad,
IZ*

CJOA - IRAQ
CJOA - AFGN
PAKISTAN
UZBEKISTAN



USNAVCEN

T

*Manama,
Bahrain*

DJIBOUTI
SUDAN,
KENYA
ETHIOPIA



USCENTAF

Shaw AFB, SC

QATAR, UAE
SAUDI
ARABIA
OMAN
JORDAN
KYRGYZSTAN



US

MARINE

FORCES
CENTRAL
COMMAND
(USMARCENT)
Camp Smith, HI



USARCENT

*Ft McPherson,
GA*

EGYPT
LEBANON
TURKMENIST
N
KUWAIT
KA...

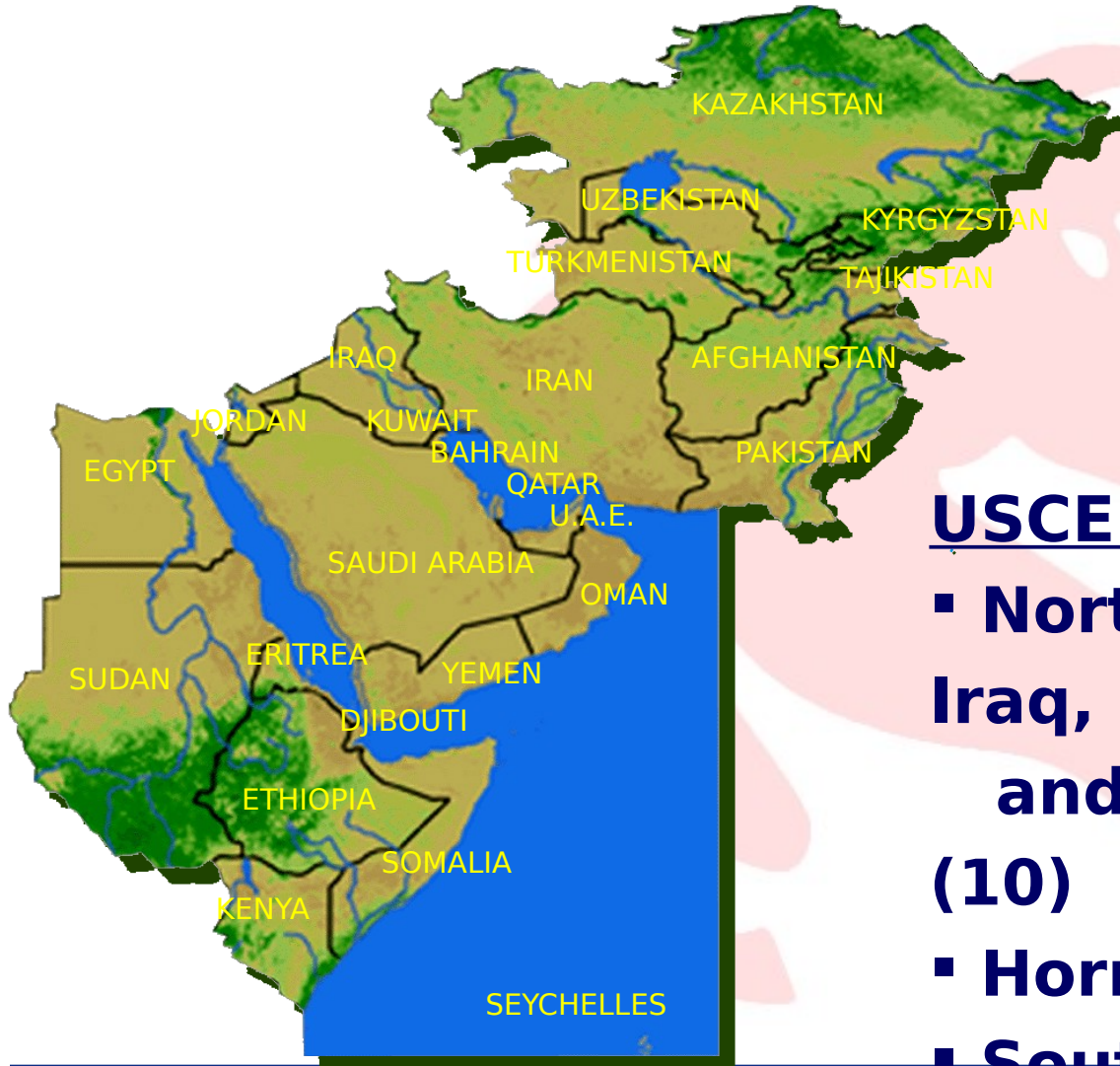


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AREA OF RESPONSIBILITY



USCENTCOM AOR (25)

- Northern Red Sea, Iraq, and Arabian Peninsula (10)
- Horn of Africa (7)
- South Asia (3)
- Central Asia (5)

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Operational Chain of Command

- **The deployed Contingency Contracting Officer works for the deployed Base Commander**
 - **You are the CC's designated representative**

- **Possible you may have multiple "Bosses"**
 - **Make sure you know who you work for and make sure others know as well**
 - **Several occurrences of territorial issues with the CCO**

- **Take care of Group and Squadron Commanders**
 - **What comes around goes around ...**

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Contracting Authority

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- **Flows from Secretary of Air Force as the Agency Head**
- **Through the Assistant Secretary of AF (Acquisition)**
- **To the commanders of the organizations; designated the Head of Contracting Activities (HCA)**
 - **HCA may issue additional warrants or increase limits of warrants**
 - **Find out who your HCA is *before* your deployment!**
 - **Know your HCA policies and procedures**
- **HCA designates the CCO (HCA designee)**
- **Know the limits of your legal authority**
 - **The Joint Contracting Command Iraq/Afghanistan (JCC I/A) HCA is known as the Principle Assistant Responsible for Contracting (PARC), and most likely will be a U.S. ARMY Officer**
 - **Your warrants may have to be re-established when you reach the AOR and/or for possible forward deployments**
 - ***We'll discuss Joint-Contracting in detail tomorrow afternoon ...***

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Contracting Authority (cont.)

AFFARS Appendix CC-201

- **Bypasses Air Combat Command** during JCS declared contingency operations and exercises
- **COMUSCENTAF is identified as Head of Contracting Activity Designee** as an Air Force Component Commander to a Unified Combatant Command

COMUSCENTAF Memo, 12 Sep 02

- **Delegated further to the USCENTAF Contracting Division Chief**, as the HQ staff officer with overall responsibility for AF Component Command contracting within the area of responsibility



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Selection and Appointment of Contingency Contracting Officers

- **Must meet all requirements in FAR 1.603 / AFFARS 5301.603**
 - **Whenever possible, CCOs shall be military personnel**
 - **As a minimum, warrants should specify contracting authority up to the SAT (designated via the SF 1402)**
- **DFARS further defines that CCOs must also be:**
 - **6C0X1 / 64P personnel trained and experienced in operational contracting and contingency contracting procedures**
 - **Certified at appropriate level in the APDP**
 - **Completion of CON 234 (Contingency Contracting) encouraged**
 - **World-wide qualified**
- **Status of 3-Level and Civilian Deployments?**
 - **1-year experience, A-Set completed, Skilled in GPC, BPA, SAP**
 - **Civilians: 5 volunteers...Al Udeid, Al Dhafra, Ali Al Salem**

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Contracting Involvement in Advance Echelons (ADVONS)

- **Local contingency support plans will emphasize contracting participation on advance echelon (ADVON) teams.**
 - **ADVONs should be manned with an experienced CCO to**
 - **Locate sources and become familiar with local conditions before arrival of unit personnel.**
 - **Provide adequate security arrangements and disbursing officer support**
- **Where no site survey information is available, timing is especially important. Plans should provide for adequate security arrangements and disbursing officer support during advanced deployments.**



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Training in Contingency Contracting Support

- **AFFARS CC-402, Individual CCO Training shall include:**
 - **Initial and Continuation Base-level CCO Training**
 - **IAW AFFARS Attachment CC-2**
 - **Chemical Warfare Training / NBC / Self-Aid & Buddy Care**
 - **9mm Training & Certification (M-16: Iraq & Afghanistan)**
 - **Funding Procedures for CCO Operations**
 - **K4 / KT Maintenance (i.e., equipment, contents, use of ...)**
 - **Anti-Terrorism and Force Protection Training**
 - **Law of Armed Conflict Training**
 - **NATO Procurement / AOR Specific Training**
 - **GPC Training**
 - **CON 234 (Contingency Contracting) is highly encouraged**
 - **CLC 114 (CCO Refresher On-Line) Cadre recommended!**

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The Need for CCOs

AFFARS CC-202 - Establishment of CCOs

- The CCO is the key individual providing support to contingency operations. Contracting activities shall review contingency taskings and designate a sufficient number of qualified individuals to perform these contingency taskings
- The CCO must have integrity, as they are American taxpayer advocates or what we'd like to say **"Ambassadors in Camouflage"**
- So why are Contingency Contracting Officers so important?
 - Let's ask Major General Edgington, SAF/ACQ ...

CERTIFICATION OF APPOINTMENT

Under authority vested in the undersigned and in conformance with
Subpart 1.6 of the Federal Acquisition Regulation

is appointed

Contracting Officer

for the

United States of America

Subject to the limitations contained in the Federal Acquisition Regulation and to the following:

Unless sooner terminated, this appointment is
effective as long as the appointee is assigned to:

(Organization)

(Agency/Department)

(Signature and Title)

(Date)

(Rel.)

NSN 7540-01-152-5812

STANDARD FORM 1402 (10-83)
Prescribed by GSA - FAR (48 CFR) 53.201-1

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Establishing Contracting Operations

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#1 Priority: Mission Support ... Quickly, Smartly, & Legally

- **CCO team leader must establish the acquisition process for the deployed area ASAP, becoming your teams business advisors**
 - **Define the requirements/approval process**
 - **Define the prioritization process**
 - **Define the receipt and accountability process**
 - **Establish the fiscal tracking process**
 - **Keep additional duties to a minimum**
- **Once established, educate base population on the process**
 - **Critical to get CC support at the onset**
 - **Procure requirements locally whenever possible**
- **Consider your process carefully, it may be difficult to change as you enter the sustainment phase**

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CCO Operations

- **Must go where the market is...**
 - **May necessitate wear of civilian clothes**
- **Must Haves: Interpreter, phone access, transportation**
- **Coordinate with FM and leadership on requirements received**
 - **FM Paying Agent - color of money; funds certification**
- **Greater flexibility in declared contingencies**
 - **Expedited contracting procedures IAW Appendix CC-501**
 - **Synopsis, formal advertising, bonding waived, thresholds raised**
- **Multi-hatted in initial stages (until functional experts arrive)**
 - **Purchase, pick-up, and deliver**
 - **Billeting procurement/oversight**
 - **Security escort for laborers**
 - **Vehicle fleet management**

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Funding Considerations

- **Work with your Financial Management Team**
- **You may have to provide training to customers**
 - **Funding in deployed operations not always clear**
 - **Operating and Maintenance**
 - **Availability of Specified Military Construction Funds**
- **Initial Deployment**
 - **With Paying Agent**
 - **CCO must establish process with paying agent**
- **Know their source of re-supply for \$\$\$\$**

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Security Considerations

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■ OPSEC

- Cell phones are never secure - easy to eavesdrop
- Use local currency when ever possible
- OSI can help identify threats

■ COMSEC

- When discussing details with vendors, in the AOR or CONUS, do not disclose numbers of deployed personnel or future operations plans

■ COMPUSEC

- Unclassified email from a deployed location is not secure
- If you receive a requirement over the SIPRNET, you must force the requiring activity to provide an unclassified request
 - Avoid security compromise

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Professional CCOs

“ The Air Force exists to fight and win wars -- that’s our core expertise. It’s what allows us to be called professional. The tools of our trade are lethal and we engage in operations that involve risk to human life and untold national treasures. Because of what we do, our standards must be higher than those of society at large. The American public earn the respect and trust of the American people because of the integrity we demonstrate.”



- General (Ret.) Ronald Fogleman

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Summary

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Questions?



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